September 26, 2013

The State Board of Education met at 9:35 a.m. in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama, to consider Postsecondary matters. Present were Mrs. Ella Bell, Mrs. Stephanie Bell, Dr. Charles Elliott, Mrs. Mary Scott Hunter, Mr. Jeff Newman, Dr. Yvette Richardson and Mrs. Tracy Roberts. Also present was Dr. Mark Heinrich, Chancellor, Department of Postsecondary Education. Absent were Mrs. Betty Peters and Governor Robert Bentley.

PUBLIC HEARING
There were no individuals registered to address the Board during the Public Hearing.

ACTION ITEMS APPROVED
The Board granted Bevill State Community College authorization to expend additional funds to remodel the indoor pool and wellness area on the Fayette Campus to create the Welding Technology Shop and Industrial Maintenance Electrical Technology Lab, previously approved on May 23, 2013. Fiscal consideration: $550,000 – College Plant Fund (Unexpended)

The Board approved Drake State Community and Technical College’s application for an Associate in Applied Science Degree in Associate Degree Nursing, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that $3,450,000 is required to support the proposed program. A total of $3,466,680 will be available through internal reallocations, extramural funds and tuition.

The Board approved Enterprise State Community College’s application for an Associate in Applied Science Degree in Legal Assistant/Paralegal, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that $36,000 is required to support the proposed program. A total of $368,000 will be available through internal reallocations and tuition.

The Board approved Reid State Technical College’s application for an Associate in Applied Technology Degree in Health Information Technology, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that $277,391 is required to support the proposed program. A total of $896,821 will be available through internal reallocations, tuition and extramural funds.

The Board authorized Shelton State Community College to renovate a portion of Building 500 located on the C. A. Fredd Campus to create a multi-purpose space to accommodate classroom and laboratory facilities for the Respiratory Therapy Program. Planning must be completed and construction contracts executed no later than June 26, 2014. Fiscal consideration: $1,100,000 – Current Restricted Fund (Title III)

The Board authorized Wallace Community College – Dothan to purchase an IP Telephony System and related equipment. This purchase must be completed no later than March 26, 2014 or this authorization will expire. Fiscal consideration: $111,308 – Current Unrestricted Fund (Technology Fees)
The Board authorized Wallace State Community College – Selma to renovate the parking lot of the Fine Arts Theater and replace/retrofit the roof of the Industrial Maintenance Building. Planning must be completed and construction contracts executed no later than June 26, 2014. Fiscal consideration: $600,000 – College Plant Fund (Renewal and Replacement)

The Board authorized the allocation of a portion of the 2012-2013 State Workforce Development Training Funds to Gadsden State Community College for the Career Coach program. Fiscal consideration: $6,250 – 2012-2013 State Workforce Development Funds

The Board authorized the allocation of a portion of the 2012-2013 Workforce Development and Special Populations Training Funds up to the amount as outlined below. Fiscal consideration: $522,600 – 2012-2013 Workforce Development and Special Populations Training Funds

$  58,200  Alabama Technology Network  
$  64,250  Bevill State Community College  
$  48,500  Drake State Community and Technical College  
$  21,150  Faulkner State Community College  
$  44,250  Ingram State Technical College  
$  27,250  Jefferson State Community College  
$176,500  Jefferson Davis Community College  
$  41,000  Northwest-Shoals Community College  
$  41,500  Snead State Community College

The Board authorized the allocation of a portion of the 2012-2013 State Workforce Development and Special Populations Appropriation funds as outlined below to provide skills upgrade training for existing employees of statewide business and industry. Fiscal consideration: $118,000 – 2012-2013 Education Trust Fund Workforce Development and Special Populations Appropriation

$45,000  Alabama Technology Network  
$10,500  Calhoun Community College  
$  7,300  Enterprise State Community College  
$  7,400  Northeast Alabama Community College  
$  4,100  Shelton State Community College  
$15,000  Wallace State Community College – Hanceville  
$28,700  Wallace State Community College – Selma

The Board authorized the allocation of a portion of the 2013-2014 State Workforce Development Training Funds for the Career Coach program as outlined below. Fiscal consideration: $600,000 – 2013-2014 State Workforce Development Funds

$31,500  Bishop State Community College  
$31,500  Calhoun Community College  
$31,500  Central Alabama Community College  
$31,500  Chattahoochee Valley Community College  
$31,500  Drake State Community and Technical College  
$31,500  Enterprise State Community College  
$31,500  Faulkner State Community College  
$31,500  Gadsden State Community College  
$31,500  Ingram State Technical College  
$31,500  Lawson State Community College
$31,500  Lurleen B. Wallace Community College
$31,500  Northeast Alabama Community College
$31,500  Northwest-Shoals Community College
$31,500  Snead State Community College
$31,500  Southern Union State Community College
$31,500  Trenholm State Technical College
$31,500  Wallace Community College – Dothan
$31,500  Wallace State Community College – Hanceville
$31,500  Wallace State Community College – Selma

The Board authorized the allocation of a portion of the **2013-2014 Workforce Development Training Funds** as outlined below. Fiscal consideration: $587,030 – 2013-2014 Education Trust Fund Workforce Development Training Appropriation

$ 60,830  Bevill State Community College
$ 77,300  Gadsden State Community College
$181,000  Jefferson State Community College
$ 73,500  Northeast Alabama Community College
$ 40,000  Shelton State Community College
$ 99,400  Wallace State Community College – Hanceville
$ 35,000  Lurleen B. Wallace Community College
$ 20,000  SkillsUSA-Alabama Competition Scholarships

The Board authorized the allocation of a portion of the **2013-2014 State Workforce Development and Special Populations Training Funds for Career Technical Dual Enrollment and/or ECEP programs as outlined below. Fiscal consideration: $2,000,000 ($1,000,000 – 2013-2014 Education Trust Fund State Workforce Development Appropriation; and $1,000,000 – 2013-2014 Education Trust Fund Special Populations Training Appropriation)**

**Workforce Development Funds**

$ 90,000  Alabama Southern Community College
$160,000  Calhoun Community College
$245,000  Enterprise State Community College
$190,000  Faulkner State Community College
$ 75,000  Gadsden State Community College
$ 45,000  Jefferson State Community College
$ 80,000  Lurleen B. Wallace Community College
$ 40,000  Snead State Community College
$ 17,000  Southern Union State Community College
$ 58,000  Wallace Community College – Dothan

**Special Populations Funds**

$ 72,000  Bevill State Community College
$ 74,000  Bishop State Community College
$ 30,000  Central Alabama Community College
$ 27,000  Chattahoochee Valley State Community College
$ 77,000  Drake State Community and Technical College
$ 20,000  Jefferson Davis Community College
$ 57,000  Lawson State Community College
$137,000  Northeast Alabama Community College
$180,000  Northwest-Shoals Community College
$137,000    Reid State Technical College
$ 45,000    Trenholm State Technical College
$144,000    Wallace State Community College – Hanceville

The Board authorized the allocation of a portion of the **2013-2014 Special Populations Training Funds** as outlined below. Fiscal consideration: $2,003,345 – 2013-2014 Education Trust Fund Special Populations Training Appropriation

$367,270    Alabama Technology Network
$  76,150    Bevill State Community College
$  84,000    Bishop State Community College
$  40,530    Central Alabama Community College
$101,530    Chattahoochee Valley Community College
$349,250    Enterprise State Community College
$200,965    Gadsden State Community College
$285,400    Northwest-Shoals Community College
$245,750    Shelton State Community College
$  92,000    Snead State Community College
$  27,500    Trenholm State Technical College
$133,000    Wallace Community College – Dothan

The Board authorized the allocation of a portion of the **2013-2014 Special Populations Training Funds for Ready-to-Work programs** as outlined below. Fiscal consideration: $925,000 – 2013-2014 Education Trust Fund Special Populations Training Appropriation

$  33,500    Alabama Southern Community College
$  50,000    Bevill State Community College
$  32,500    Bishop State Community College
$  40,000    Central Alabama Community College
$  35,000    Chattahoochee Valley Community
$  35,000    Drake State Community and Technical College
$  27,500    Faulkner State Community College
$  25,000    Gadsden State Community College
$  57,000    Lawson State Community College
$  22,500    Lurleen B. Wallace Community College
$  22,500    Northeast Alabama Community College
$  85,000    Northwest-Shoals Community College
$  50,000    Reid State Technical College
$105,000    Shelton State Community College
$  60,000    Snead State Community College
$  22,500    Southern Union State Community College
$  50,000    Trenholm State Technical College
$  40,000    Wallace Community College – Dothan
$  87,000    Wallace State Community College – Hanceville
$  45,000    Wallace State Community College – Selma

The Board approved the **2013-2014 budgets** as presented by the Chancellor for the **community and technical colleges**, Alabama Technology Network (ATN) and Marion Military Institute (MMI). Fiscal consideration:

Budgeted Expenditures and Transfers:
The Board approved the **2013-2014 budget for the Department of Postsecondary Education** and limited expenditures to available revenues. Fiscal consideration: The total amount of the 2013-2014 budget is $50,655,371 based on state appropriations, estimated federal grants and contracts, and estimated fee collections.

The Board appointed Mr. Elijah Rollins to the **Marion Military Institute** Foundation Board of Advisors as provided by state law. Fiscal consideration: None

The Board authorized the President of **Southern Union State Community College**, subject to review by the Chancellor and the Chancellor’s legal office, to purchase one acre of vacant land located on Plantation Patterns Road and adjacent to the campus in Wadley, Alabama. This purchase must be executed within six months. Fiscal consideration: $9,500 – College Plant Fund (Unexpended)

The Board approved, upon recommendation of Vice President Charles Elliott, the **Audit Committee** be comprised of the following Board members: Dr. Yvette Richardson, Mr. Jeff Newman, and Mrs. Tracy Roberts.

The Board approved the revised Reduction-in-Force Operational Guidelines developed for **J. F. Ingram State Technical College**. Fiscal consideration: None

The Board approved the revised Reduction-in-Force Operational Guidelines developed for **Reid State Technical College**. Fiscal consideration: None

**ACTION ITEMS TABLED**
The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for **Shelton State Community College**. Fiscal consideration: None

**CHANCELLOR’S REPORT**
Chancellor Heinrich introduced Mr. Tom Surtees, Commissioner of the Alabama Department of Labor, who has been appointed the Governor’s education liaison and will be attending our State Board of Education meetings in that capacity. Mr. Surtees introduced Ms. Suzanna Willis from the Governor’s office, who will be working with him.

Dr. Heinrich recognized Ms. Vicki Strength upon her retirement after 25 years with the Department. He praised her work ethics, her interpersonal skills and her dedication to Postsecondary, making her an ideal team member. He acknowledged his gratitude to her for the terrific job she has done.

As an update on the policy review process, the Chancellor acknowledged the Board’s recommendations regarding the steering committee makeup, the role of the Board throughout the process, transparency and public involvement, request for training and willingness to participate in that, the voting process associated with policies as they work their way to the Board. The process has been modified after significant thought and consideration and a memo is forthcoming detailing those changes in anticipation of the next Board work session.
The Chancellor updated the Board on his activities since the last report, including:

- Chaired the Soft Skills Subcommittee meeting of the Governor’s College and Career Ready Task Force, and plans to pilot a program which would offer soft skills courses within the Community College System;
- met with the Alabama Senate Democratic Caucus, met individually with some legislators, and plans to meet with all legislators before the next legislative session regarding priorities and resource issues;
- was guest speaker for the Paul B. Anderson Honor and Respect Education program at Marion Military Institute;
- met with Chancellor Jack Hawkins to discuss a partnership with Troy University;
- attended a welcome dinner for Bolta Werke, a company that will invest $39.5 million in building their first U.S. production facility in Tuscaloosa, creating 350+ new jobs by 2016;
- attended a community legislative delegation breakfast hosted by Snead State Community College;
- met with John Wade, CEO of Alabama Supercomputer Authority to review their services and proposed upgrades;
- met with Department staff to address several matters, including MDC Inc.’s participation in the Department and System planning process, a compensation study commissioned with an outside group to ensure the Department has a compensation schedule that is fair across the board, and Departmental alignment and organization or reorganization;
- and, met with Governor Bentley to discuss several critical issues.

**NEXT MEETING**
The next Board work session for postsecondary matters will be held on Thursday, October 10, 2013, in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, October 24 in the Board Room of the Alabama Center for Postsecondary Education. There will be a work session following the meeting on October 24 in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education.

For additional information on this report, contact the Chancellor’s office at (334) 293-4500.